

NOTE: TO REMOVE PRINTED LABEL, MOISTEN AND RUB LIGHTLY

# SHEAFFER'S

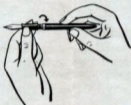
## CARTRIDGE PEN

### FILLING INSTRUCTIONS



**1** Pull off cap.

**2** Grip point holder between chrome band and pen point. Unscrew barrel.



**3** Insert Skrip refill in barrel, **YELLOW END FIRST.**

**4** Grip point holder as in step No. 2 and replace barrel by screwing up tightly.

**5** Hold pen in writing position for a few seconds. Then if pen does not write, unscrew barrel and squeeze plastic cartridge gently. (This should only be necessary first time new pen is filled.)

**6** To refill, merely replace used cartridge.

### Emergency Refilling

If new cartridge is not readily available, an empty cartridge may be partially filled by unscrewing the barrel, immersing writing point in available ink supply and lightly squeezing empty cartridge. If this emergency filling is necessary, *be sure* excess ink is drained from point with tissue or other soft absorbent material.

## HOW TO FILL YOUR

### SHEAFFER'S BALLPOINT



To replace ballpoint unit, unscrew cap from barrel, then remove used unit. Reassemble with new unit by reversing process.

**USE ONLY SHEAFFER'S  
REFILL UNITS**

## HOW TO FILL YOUR

### SHEAFFER'S PENCIL



Turn cap clockwise until metal rod appears at point. Then turn back completely . . . insert lead. Press gently against hard surface to engage clutch mechanism.

**ALWAYS USE FINELINE  
LEADS AND ERASERS**

## *Guarantee*

*For a period of one year from date of purchase, the W. A. Sheaffer Pen Company guarantees to replace without charge any parts which upon factory inspection are found to be defective. In such cases, the only charge made is for transportation and insurance.*

**W. A. SHEAFFER PEN COMPANY**

Fort Madison, Iowa - U.S.A.